



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Decision Summary

Committee:

Date:

Committee Clerk:

TEL:

CORPORATE SCRUTINY PANEL

FRIDAY 12 APRIL 2019

Sheila Dykes

01484 221000

Chair

Councillor Gulfam Asif

Councillors Attended

Councillor James Homewood

Councillor Hilary Richards

Councillor John Taylor

Councillor Will Simpson

Co-optees

Philip Chaloner and Linda Summers

Attendees

Councillor Graham Turner

Eamonn Croston

Deborah Lucas

Jayne Healey

Janine King

Julie Muscroft

Jane Lockwood

Ben Hodgson

Observers

Nathan Paul

1 Minutes of the Previous Meeting

To approve the Minutes of the meeting of the Panel held on 29 November 2018.

That the minutes of the meeting held on 29 November 2018 be agreed as a correct record.

2 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

3 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

That all agenda items be considered in public session.

4 People Strategy (Staff Wellbeing)

The Panel will receive a report which provides an update on the Health and Wellbeing strand of the Kirklees People Strategy, which was launched in November 2017, and how staff are being supported to be healthy and well in the workplace.

Contact: Deborah Lucas, Head of People Services, Tel: 01484 221000

- (1) That Deborah Lucas, Head of People Services; Jayne Healey, Employee Health Care Manager and Janine King, Employee Health Care Partner be thanked for their informative presentation.
 - (2) That the proactive and positive work being undertaken by People Services and the results being achieved be welcomed.
 - (3) That it be noted that the work strand of the Kirklees People Strategy focussing on 'Attraction and Retention' will include a review of the induction process.
 - (4) That it be requested that future reports include information on; the development and progress of the 'Workplace Wellbeing Champions' initiative; the development of work to identify and address any areas of particular pressure within the organisation; and a breakdown of the sickness figures into long term and short term absence.
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5 Cabinet Member End of Year Update

Councillor Graham Turner, Cabinet Member for Corporate, has been invited to attend the meeting to update Members on the progress made on his priorities for the 2018/19 Municipal Year, which were initially outlined at the meeting held on 31st August 2018.

Contact: Sheila Dykes, Principal Governance & Democratic Engagement Officer. Tel: 01484 221000

- (1) That Councillor Graham Turner be thanked for attending the meeting to present his report to the Panel and answer Members' questions.
 - (2) That it be requested that the next update to the Panel include some narrative to illustrate whether projects had achieved their aim, such as increased footfall or an increase in creative and digital start-up businesses; whether this was to the extent that had been anticipated; and the wider impact of any achievements.
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6 High Level Overview of Quarter 3 Financial Monitoring Report and Other Key Financial Management Updates

The Panel will receive a report in respect of key highlights from the Quarter 3 Financial Monitoring Report 2018/19, as reported to Cabinet on 19th March 2019, and other key financial management updates.

Contact: Eamonn Croston, Service Director, Finance. Tel: 01484 221000

- (1) That Eamonn Croston be thanked for his comprehensive report.
 - (2) That further detail be provided to Members in respect of the Leeds City Region Revolving Fund.
 - (3) That a future report include information in respect of the management of the Capital Plan in terms of re-profiling and the availability of resources and capacity to deliver its ambitions.
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7 Procurement Update

The Panel will receive a further update in respect of procurement; including activities in relation to social value/ local wealth building and the implementation of the new procurement operating model.

Contact: Jane Lockwood, Head of Procurement and Commissioning. Tel: 01484 221000.

- (1) That Jane Lockwood, Head of Procurement and Commissioning Support; Julie Muscroft, Service Director – Legal, Governance and Commissioning and Ben Hodgson, Strategic Category Manager be thanked for attending the meeting and that the shortlisting of the Procurement and Commissioning Support Service for three UK National GO Awards be welcomed.
- (2) That a populated Procurement Measures Tracker be submitted to a future meeting of the Panel.
- (3) That an update report be considered for inclusion on the Panel's Work Programme for 2019/20.

8 Review of 2018/19 Work Programme

The Panel will be asked to consider if there are any matters that it wishes to put forward for inclusion in the Panel's Work Programme for 2019/20.

Contact: Sheila Dykes, Principal Governance & Democratic Engagement Officer. Tel: 01484 221000

That Members notify the Principal Governance and Democratic Engagement Officer of any suggestions for potential items for consideration for inclusion in the Panel's 2019/20 Work Programme.
